



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 9 September 2024**

1. Date of publication of this summary: 10 September 2024
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Monday 16 September 2024
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any five non-executive members of the Council.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Policy for Selecting the Names of New Streets</p> <p>Report of Assistant Director - Planning and Development</p> <p>Recommendations</p> <p>The Executive resolves</p> <p>1.1 To approve the proposed policy and guidance for street naming at Appendix 1 to this report.</p>	<p>Resolved</p> <p>(1) That the Policy and guidance for street naming be approved.</p>	<p>The recommendation is to reaffirm but update the policy we have had for many years which is consistent with the guidance and protocols we have to work under when naming new streets. It provides clarity on a point that was previously ambiguous and will protect the Council against having to accept inappropriate suggestions that come forward.</p>	<p>Option 1: Do nothing The alternative option to the one proposed is to do nothing. That would not provide the clarity that is required in respect of naming streets after those who have evidently contributed significantly and positively to the community which they served. It might also open the door to requests for new street names over which we have no vetoing discretion.</p>	<p>None</p>
<p>Agenda Item 8 New Cherwell District Council Housing Strategy 2025-2030</p> <p>Report of Assistant Director Wellbeing and Housing</p>	<p>Resolved</p> <p>(1) That the commencement of public consultation on the reviewed and amended Housing</p>	<p>It is important that the Council has up to date policies for its statutory and key service areas and it is important that they are legislatively and operationally sound. A periodic review of</p>	<p>Option 1: Not bring forward a new Housing Strategy. This is rejected as it is a statutory duty that the Council produces and reviews its housing strategy.</p>	<p>None</p>

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<p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To approve the commencement of public consultation on the reviewed and amended Housing Strategy 2025-30.</p>	<p>Strategy 2025-30 be approved.</p>	<p>policies is therefore appropriate.</p>		
<p>Agenda Item 9 Money Advice Contract</p> <p>Report of Assistant Director Wellbeing and Housing</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To approve the extension of the existing money advice</p>	<p>Resolved</p> <p>(1) That the extension of the existing money advice contract by one year, until January 2026, be approved.</p> <p>(2) That officers be requested to bring a further report to Executive within six months to consider</p>	<p>The money advice service is well used and is used by residents facing financial hardship, who may not be able to access other forms of financial advice and support. It is therefore recommended that it is continued for a further year considering the current contextual factors affecting households and household budgets.</p>	<p>Option 1: To end the Money Advice Contract at the end of the contract period (January 2025) The is an option in accordance with the contract end date. The option is rejected due to the continued cost of living issues being faced by clients and high demand for the money advice and related Council services.</p>	<p>None</p>

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<p>contract by one year, until January 2026.</p> <p>1.2 To bring a further report to Executive within six months to consider options beyond 2026, to allow sufficient time to reprocure such a contract, if necessary.</p>	<p>options beyond 2026, to allow sufficient time to reprocure such a contract, if necessary.</p>		<p>Option 2: To extend the Money Advice Contract by 2 years (until January 2027) This option is within the scope of the current contract. This option is rejected to ensure that a re-procurement exercise and/or a review of the current provision can take place sooner.</p> <p>Option 3: To extend the Money Advice Contract by less than 1 year There is scope to extend for less than two years, and the minimum term of extension is not defined within the contract. Within the contract is an annual cost of services, so a new contract could be required to make this adjustment</p>	

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			and therefore we cannot extend the existing contract due to terms within it changing. Extending by a period of one year will also give more time to review and procure a future service, if necessary. This option is rejected.	
<p>Agenda Item 10 CCTV Thames Valley Project</p> <p>Report of Head of Regulatory Services and Community Safety</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To agree to join the Thames Valley CCTV partnership, with an</p>	<p>Resolved</p> <p>(1) That it be agreed to join the Thames Valley CCTV partnership, with an associated transfer of CCTV assets and operational responsibility to Thames Valley Police under a 'single owner' model; and moving monitoring arrangements to a</p>	<p>The benefits to formally joining the Thames Valley CCTV partnership are clear. The proposed changes of the project bring increased resilience, reduce the operational burden on CDC and ensure that the CCTV network is upgraded ensuring a sustainable system able to exploit technological advances.</p>	<p>Option 1: Executive could choose to cease provision of this discretionary service, however the case for continued provision of public space CCTV is clear. It assists the Council in meeting its duties under the Crime and Disorder Act 1998 and clearly has a role in the detection and prevention of crime.</p> <p>Option 2: To retain the</p>	<p>None</p>

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<p>associated transfer of CCTV assets and operational responsibility to Thames Valley Police under a 'single owner' model; and moving monitoring arrangements to a shared Oxfordshire hub.</p> <p>1.2 To recommend approving the capital funding of up to £250,000 in order to upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project.</p> <p>1.3 To delegate authority to the Assistant Director -</p>	<p>shared Oxfordshire hub.</p> <p>(2) That capital funding of up to £250,000 in order to upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project be approved.</p> <p>(3) That authority be delegated to the Assistant Director Law and Governance and Monitoring Officer, in consultation with the Leader of the Council, to execute the formal agreements needed to join the Thames Valley Police CCTV</p>		<p>system as it currently is. The Thames Valley CCTV Partnership will go ahead without CDC - meaning there is real risk of the CCTV system in Cherwell becoming obsolete. If the existing CCTV system were to be retained, then there would still be a significant need for investment to bring the infrastructure up to a minimum standard to allow for its continued operation. The costs would be comparable to the £250,000 capital investment highlighted in the preferred option, although could be profiled over a long roll out period. The responsibility for long term resilience of CCTV monitoring would fall to CDC.</p>	

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<p>Law, Governance and Monitoring Officer, in consultation with the Leader of the Council, to execute the formal agreements needed to join the Thames Valley Police CCTV Partnership.</p>	<p>Partnership.</p>		<p>This has been rejected as it is likely to lead to an obsolete CCTV system and means the Council would be excluded from obtaining the benefits from being part of the Partnership.</p>	
<p>Agenda Item 11 Performance, Risk and Finance Monitoring Report Quarter 1 2024 - 2025</p> <p>Report of Assistant Director of Finance (S151 Officer) and Assistant Director – Customer Focus</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To consider and note</p>	<p>Resolved</p> <p>(1) That the council’s performance, risk and finance 2024-2025 Quarter 1 report be noted.</p> <p>(2) That the use of reserve requests set out at Appendix 5 of the report be agreed.</p> <p>(3) That the reprofiling of capital projects</p>	<p>The council actively and regularly monitors its performance, risk, and financial positions to ensure it can deliver its corporate priorities and respond effectively to emerging issues.</p> <p>This monitoring takes place at least monthly for the finance element and quarterly for performance and risk, so the council can identify potential issues at the earliest</p>	<p>Option 1: This report summarises the council’s financial position up to the end of Quarter 1 2024-2025, therefore there are no alternative options to consider. Regarding the recommendations to approve changes in use of reserves, reprofiling of capital projects and use of S106 funding, members could choose not to reject these requests, however, the requests are in</p>	<p>None</p>

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<p>the contents of the council's performance, risk and finance Quarter 1 report.</p> <p>1.2 To approve the use of reserve requests held within Appendix 5.</p> <p>1.3 To approve the reprofiling of capital projects beyond 2024/25 held within Appendix 1 and the subsequent update to the programme budget for this financial year.</p> <p>1.4 To note the virement of between capital schemes agreed under officer delegation: £0.045m from 'Banbury Health Centre' to 'Community Centre – Works'.</p>	<p>beyond 2024/25 set out at Appendix 1 and the subsequent update to the programme budget for this financial year be approved.</p> <p>(4) That the virement between capital schemes agreed under officer delegation of £0.045m from 'Banbury Health Centre' to 'Community Centre – Works' be noted.</p> <p>(5) That the use of S106 funding amounting to £0.560m to deliver more self-contained units of temporary accommodation within Cherwell in partnership with South</p>	<p>opportunity and put measures in place to mitigate them.</p> <p>These updates are consolidated into a single report given the implications and interdependencies between them, and this is the summary for the end of Quarter 1 2024-25.</p>	<p>accordance with the councils' policies and within existing budgets. If members chose not to approve the changes, resource would need to be found for these projects separately.</p>	

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<p>1.5 To approve the use of S106 funding amounting to £0.560m to deliver more self-contained units of temporary accommodation within Cherwell in partnership with South Oxfordshire Housing Association.</p>	<p>Oxfordshire Housing Association be approved.</p>			
<p>Agenda Item 12 Budget and Business Planning Process 2025-26</p> <p>Report of Assistant Director Finance (Section 151 Officer)</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To approve the Budget and Business Planning Process for 2025/26.</p>	<p>Resolved</p> <p>(1) That the Budget and Business Planning Process for 2025/26 be approved.</p> <p>(2) That the base assumptions to be used for the 2025/26 budget be approved.</p> <p>(3) That a five-year period for the Medium-Term</p>	<p>The Council has a legal obligation to set a balanced budget and ensure it maintains a suitable level of reserves each year. The process laid out in this report will allow CDC to develop budget proposals that will allow it to meet these legal obligations.</p>	<p>The Council has a legal obligation to set a balanced budget and evaluate its level of reserves to ensure they are held at a suitable level. Therefore, there are no alternative options other than to carry out a budget process that reviews the levels of reserves and identifies a budget proposal that can be delivered within the overall</p>	<p>None</p>

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<p>1.2 To approve the base assumptions to be used for the 2025/26 budget.</p> <p>1.3 To approve a five-year period for the Medium-Term Financial Strategy to 2029/30 and five-year period for the Capital Programme to 2029/30.</p> <p>1.4 To approve the revised Reserves Policy at Appendix 4.</p>	<p>Financial Strategy to 2029/30 and five-year period for the Capital Programme to 2029/30 be approved.</p> <p>(4) That the revised Reserves Policy be approved.</p>		level of resources available to the Council.	
<p>Agenda Item 14 Cloud Support, Security Operation Centre and Managed Network Partner Tender</p> <p>Exempt report of Head of Digital and Innovation</p>	<p>Resolved</p> <p>(1) As set out in the exempt decisions</p>	As set out in the exempt decisions	As set out in the exempt decisions	None

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<p>Agenda Item 15 Lease for Castle Quay</p> <p>Exempt report of Corporate Director Resources and Transformation</p>	<p>Resolved</p> <p>(1) As set out in the exempt decisions.</p> <p>(2) As set out in the exempt decisions.</p> <p>(3) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions</p>	<p>As set out in the exempt decisions</p>	<p>None</p>